

## Use 70% Isopropyl Alcohol to disinfect the following Magnatag<sup>®</sup> Products:

- BoldLyne<sup>®</sup> Framed\* Whiteboards (steel panel, frame, frame corners and tray)
- VisuGlass<sup>®</sup> WhiteBoards
- WhiteWall<sup>®</sup> Panels
- RotoCube<sup>®</sup> & RotoCube<sup>®</sup> Island Kiosks (panels, framework & base)
- FileView<sup>®</sup> Organizer (steel panel, pockets, framework)
- Aluminum Tracks, Trays, and Framing (Silver, Black)
- Supplies & Accessories:
  - » Dry & Damp-Erase Markers
  - » Pen-Holder Eraser
  - » Cardholders
  - » Glossy Magnets
  - » ChartJackets<sup>®</sup>
  - » Trays: SlimLyne<sup>®</sup> and Utility

### Disinfecting Procedures for Plain White and Printed Steel Whiteboard Panels.

1. Erase all dry-erase marker ink from your whiteboard with an eraser, lint-free cloth or micro-fiber towel.
2. Spray board with Magnatag<sup>®</sup> Whiteboard Cleaner & Conditioner (CL-08) and wipe dry.
3. Apply 70% Isopropyl Alcohol Solution to clean, dry, non-abrasive cloth or microfiber cloth.
4. Wipe steel panel, framing and trays (if present) with the saturated cloth.
5. Allow to dry.
6. Clean a second time with Magnatag<sup>®</sup> Whiteboard Cleaner & Conditioner and wipe dry.
7. Repeat as often as needed.

*Note: Some boards may have a "Do Not Use Alcohol Based Cleaners" note. It is OK to disregard this note for Magnatag<sup>®</sup> Products ordered since 2008\* or which have a BoldLyne<sup>®</sup> frame. \*BoldLyne<sup>®</sup> is the current frame style for all of our wall-mounted boards and consists of aluminum sides and plastic corners in silver/gray or black.*

### Disinfecting Procedures for Supplies, Tracks, Trays and Other Products

1. Apply 70% Isopropyl Alcohol Solution to clean, dry, non-abrasive cloth or microfiber cloth.
2. Wipe down part thoroughly
3. Allow to dry.
4. Repeat when needed\*.

*\*Note: Isopropyl Alcohol should be used sparingly to disinfect Magnatag<sup>®</sup> Supply Products. Prolonged use can cause printed labels to fade (dry-erase pens for example), It can work into the edges of some magnets, which use adhesive to bind the magnet to vinyl, and have a degrading effect. Please wipe magnets and other supply surfaces carefully to reduce these effects. You should see no reduction in performance of the products.*

*If you should have any questions about how to care for your Magnatag<sup>®</sup> products, please contact us.*

### Disinfecting Procedures for Steel Whiteboard Panels Ordered Prior to 2008

1. Erase all dry-erase marker ink from your whiteboard with an eraser, lint-free cloth or micro-fiber towel.
2. Spray board with Magnatag<sup>®</sup> Whiteboard Cleaner & Conditioner (CL-08) and wipe dry.
3. Apply a disinfectant to a small area of the board (lower right corner) and wipe down. Allow to dry.
4. Clean a second time with Magnatag<sup>®</sup> Whiteboard Cleaner & Conditioner and wipe dry.
5. Test area for dry-erasability before continuing. Write on surface with dry-erase marker. Let sit for several minutes and then attempt to dry-erase with eraser or cloth.
6. Repeat the process several times in the same area to see that the dry-erasability is maintained.
7. If you have difficulty finding a disinfectant product, please contact us.